

REGD. BY GOVT. OF INDIA

SUNDARBAN RURAL COMPUTER LITERACY DRIVE & VOCATIONAL TRAINING CENTRE

(COMPLETE COMPUTER LITERACY MISSION OF INDIA)

APPLICATION FOR ESTABLISHMENT OF SRCLD & VTC STUDY CENTRES

(ALL ENTRIES TO BE FILLED IN CAPITAL LETTERS ONLY)

NAME OF THE STUDY CENTRE

CENTRE HEAD / DIRECTOR'S NAME

COMPLETE ADDRESS OF THE PROPOSED SITE

PANCHAYAT/ MUNICIPALITY BLOCK

DIST. STATE

PIN CODE PH./MOBILE (STD CODE).....

E-mail

ESTABLISHMENT YEAR OF STUDY CENTRE, Since

TICK ON THE CLASS OF STUDY CENTRES (✓) A CLASS B CLASS C CLASS

FILL UP THE REQUIRED STUDY CENTRES IN THE COLUMN GIVEN BELOW –

CHOOSE SRCLD & VTC COURSES: Technical (Computer Software & Hardware) / Vocational / All / Others. (See Page – 2)

Total Space Available in Study Centre (In Sq. Feet)

	NO OF ROOMS	AREA IN SQ. FEET
CENTRE HEAD/DIRECTOR'S OFFICE		
CLASS ROOMS		
LAB ROOMS		
LIBRARY ROOMS (IF ANY)		
COUNCELLOR ROOM / RECEPTION		
STAFF ROOM		

PCS AVAILABLE IN THE STUDY CENTRES (Minimum No. 5)

PRESENTLY STATUS OF STUDY CENTRE (Franchisee/Franchiser/NGO/Trust/Society/Pvt Firm/Partnership Firm) fill up

.....

(P.T.O)

ESTIMATED COST OF THE TOTAL SETUP

NAME OF FACULTIES & OFFICE STAFF (With Designation)	QUALIFICATION (Last Educational & Technical)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

ENLIST COURSES NAME WITH COURSE CODE –

(Maximum Ten Numbers of training Courses can be chooses a Centre. Please fill this Page with **Ten** course indicating their name and codes provided by your Centre/Institute/Organisation.)

SL. NO.	COURSE NAME	COURSE CODE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(P.T.O)

DECLARATION

All the information given above are true to the best of my knowledge & nothing is concealed therein. I have read & understood the rules & regulation made by the "SRCLD & VTC" & accepts the same.

Date :

Place :

Signature with Seal
HEAD/DIRECTOR OF THE STUDY CENTRE

If a Partnership Firm/Society/Trust/Organisation sign of other Member/Trusty/Partner with Designation.

SL. NO.	NAME (CAPITAL LETTERS ONLY)	SIGNATURE	DESIGNATION
1.			
2.			
3.			
4.			
5.			
6.			
7.			

- N.B.: 1) Trade License/ Society / Firm / Company Registration Certificate / Trust Deed / Other Certificates of any Organization, Xerox copy Enclose with this form.
2) If you have a partnership firm enclose Xerox copy of Partnership Deed.
3) Enclose Xerox copy of identity proof issued by Centre Head/Director/Chairman/Secretary/President. If any Partnership Firm encloses Xerox copy of all partners identity proof.
4) If rented building enclose rent receipt copy of current month & no objection certificate from building lord. If you have own building enclose Xerox copy evidential document.
5) Enclose Xerox copy of Bio-Data & All Certificates of Faculty & Office Staff.
6) Enclose Photo copy of Building Design (Owner Hand Drawing) on a plain A4 paper with entrance, Gate, Reception, Office, Theory & Lab.
7) All Subject to be verified before affiliation.